



A. PLANNING FOR YOUR DAY:

1. You and your parents need to check your health every day before you come to school. If you have *any* symptoms of a cold, flu, or COVID-19, you cannot come to school. You should consult your doctor and follow their directions.
2. You should pack a lunch and healthy snacks that do not need to be heated. There will not be microwaves available and there will not be any food sales on-site. Students are not to share food with others at school.
3. You should bring a filled water bottle. The water fountains will not be in use, but the bottle-filler stations will be available for re-fills.
4. If you borrowed a Chromebook from the school, you need to bring it with you when you come. If you have been working on a personal device that is easy and safe to bring to school, please do bring it, as we have limited numbers of Chromebooks remaining. Don't forget a charger if needed.
5. Please bring your own earbuds or headphones for use with your device.
6. Please bring any other supplies you will need for your work (pens, pencils, paper, texts, etc).
7. If you expect you'll finish your daily work early, please bring a book to read or other materials for individual activity.
8. Activity will be encouraged at points throughout the day, so dress comfortably for a variety of activities (both indoor and out). Changerooms will not be available.
9. Lockers will **not** be available, so pack your belongings in a bag that you can keep with you for the day.

B. ARRIVAL:

1. We have staggered arrival times to avoid congestion. Please aim for the following times:
 - a. Last name A – I 8:30 AM arrival
 - b. Last name J – Q 8:40 AM arrival
 - c. Last name R – Z 8:50 AM arrival
2. Enter through the front doors and use the door marked for entrance. We have reserved one door for entry and one door for exit.
3. Practice distancing (2 m) at all times while at school – both indoors and out.
4. All students need to wash their hands or use hand sanitizer upon arrival.
5. When you arrive, you will be directed to your home classroom. This is the room where you will be based for the day. Room occupancy limits are posted and must be followed.
6. As you move to your room, please follow the directional arrows in the main halls and staircases. Traffic in the upper hall moves towards the back of the school; traffic in the lower hall moves towards the front of the school. The centre staircase is UP only. Watch for, and respect, the signs.



C. YOUR SCHOOL DAY:

1. At your home classroom, you will select a work station (desk or table) that will be yours for the day. Please respect 2 m distancing between yourself and others' work areas.
2. There will be two teachers providing support for each room, but if you need specialized help, please ask the teacher and they will help facilitate this. Remember that your regular teachers are available to make on-line appointments for help throughout the week as well.
3. You will have breaks, including a scheduled lunch break. During breaks, you need to continue to practice physical distancing (2 m).
 - a. If weather permits, breaks will be outdoors on the back field. If it is rainy, breaks will be in home classrooms.
 - b. Please note that sitting or congregating in the halls is not something that can be accommodated at this stage of re-opening, as it does not provide adequate distancing for hallway traffic.
4. Whenever you are in the halls, please keep moving. Avoid stopping for conversation if others are also travelling in the hall. For 2-directional or narrow spaces, please be mindful of others and step aside to provide as much distance as possible.
5. DEPARTURE: The elementary campus is having staggered pick-up times, so departure will be between 2:30 – 2:50 PM. If someone is picking you up, please ask them to arrive within this time period. Students will need to leave campus, as we cannot have groups congregating at the front of the school or inside the building.
6. If you wish to leave before the end of the school day, please have a parent/guardian contact the main office so you can be officially signed out.

HEALTH MATTERS

1. As noted, you cannot come to school if you have any symptoms of a cold, flu, or COVID-19. If you develop symptoms while at school, you will be moved to an isolation room and we will contact someone to pick you up.
2. Parents and other community members are asked to report to the office if they enter the building. Guests are not permitted in the classroom spaces unless clearance is granted through the office.
3. Hand hygiene (washing with soap and water or the use of hand sanitizer) should be practiced upon arrival on site and at appropriate times throughout the day, such as before and after use of shared spaces or equipment, before and after eating, after using the washroom, etc.
4. Respiratory etiquette must be practiced, including:
 - a. coughing or sneezing into a tissue or your inner arm
 - b. disposing of tissues promptly in a waste receptacle
 - c. practicing hand hygiene after coughing or sneezing
5. We will meet or exceed the cleaning guidelines set out for K-12 Education.