



As outlined in the Constitution of the Victoria Christian Education Society, Pacific Christian School (PCS) “attract[s] parents who are willing and desirous to seek for their children an education which is directed by God’s all-powerful Word, and have these children trained to help them acquire and grow in a Christian world and life view” (Article 2). This has led to the PCS community being a broad cross-section of the Christian community in and around Victoria.

PCS has a vision of “Educational Excellence to the Glory of God” and a mission of “nurturing students in Christ-like living, critical thinking and joyful service to be faithful citizens in God’s world.” The living out of these statements leads to a unique educational experience for students, families and staff at PCS.

It is essential that PCS parents/guardians read and agree with the school’s foundational documents (Constitution and Bylaws). In addition, parents/guardians and students are requested to review and abide by all policies as described in the Community Guidebooks and Codes of Conduct. These documents are readily available online in the policy section of *myPCS.ca*

#### **A. Admission Requirements**

Upon agreement with the school’s foundational documents, the admissions process at PCS requires the following:

1. General Application and Legal Residency forms with application fees and supporting documents (birth certificates, report cards, psych-ed reports, IEP’s, etc).
2. Shared Commitment Agreement form indicating agreement with the school’s Constitution and Bylaws, policies and involvement in a local Christian church.
3. Assessment of, or a classroom visit by potential incoming student. Kindergarten students are required to attend a readiness session at the school (usually in early February).
4. Attendance at a “New Parent Information Session.” These sessions review some of the history, philosophy and programs of PCS to give a deeper understanding of Christian Education at PCS.
5. An interview with a member of the Admissions Team (usually the site principal).

## **B. Acceptance Procedure:**

As classes are filled and spaces become limited, the following criteria are considered:

1. Organizational 'fit' as evidenced through the various application forms, agreements and interview.
2. Prior enrolment at a Christian school.
3. An assessment of the school's ability to deliver an appropriate program and to provide appropriate staffing and facility levels in order to meet the wide range of needs of a child (educational, social, emotional, behavioural, physical, etc.).
4. Balance of needs at grade and classroom level.
5. Enrolment of other children in the family.
6. Application date.

Please note:

- Families enrolling their children at PCS for the first time are not eligible for tuition assistance unless they are transferring from another Christian school (the tuition assistance program is under review in Spring 2020).
- Decisions regarding students with support plans, special educational needs and/or learning assistance needs and/or emotional/behavioural support needs are made in conjunction with the Student Services Team.
- Waitpools: If classes are full and students are unable to be accepted into PCS, applications will be held for a maximum of 18 months. After that time, updated application forms will be required but the original application date will be honoured.

## **C. Domestic/International Student Classification**

The admissions policies and procedures outlined in this document are applicable to all domestic students who have resident/funding status as defined by the Ministry of Education. Non-residents would be considered PCS international students and are subject to the various policies and procedures of the International Student Department. Refer to [PacificChristian.ca/international](http://PacificChristian.ca/international) or contact the International Coordinator ([international@pacificchristian.ca](mailto:international@pacificchristian.ca)) for more information.