



VICTORIA CHRISTIAN EDUCATION SOCIETY

ANNUAL GENERAL MEETING

Tuesday, June 7, 2022
Victoria Christian Reformed Church
Registration – 6:30 pm
Meeting 7:00 – 8.30 pm

Please have a copy of the package available for the meeting.

Educational Excellence to the Glory of God – PCS Vision Statement

MINUTES

- 1) Welcome and Opening Prayer – April Grout, Board Vice Chair
 - 2) Memorial for Matthew Howe followed by video slide show
 - 3) Lorna Herzog recognized the retirement of Simon Tuffin. Heidi Young-Thompson recognized the retirement of Anne Horncastle
 - 4) Reflections from a grade 12 student – a video was shown featuring Grace Rathburn
 - 5) Adoption of Agenda
- MOTION**: To accept the June 7, 2022 AGM Agenda – seconded – passed by majority
- 6) Adoption of the Minutes from the May 26, 2021 Meeting
No questions from the floor and the minutes were approved as provided
 - 7) Board Chair Report: Matthew Van Heyst, Board Chair
 - Student profile – originally called portrait of a grad – this would show what a PCS grad would look like at the end of their time at PCS but now we want every student at every age to look like this – to have a transformative experience here at PCS, one of service to the community and to know that they are loved
 - Developed a teaching Christianly course for new staff on-boarding - special thanks to Heidi for working so closely with this before taking on the Elementary Principal role
 - Campus Plan – due to covid there have been a number of delays but the plan is here now and we are working closely with the Victoria Christian Reformed Church. We are excited about our ongoing collaboration
 - This past Fall saw the opening of the new computer lab in the High Sschool and a refresh is coming to learning spaces on the elementary side
 - With Heidi taking on the Elementary Principal role, we have created a new role (Director of Learning) to help on-board new staff and walk alongside existing staff

- A Superintendent's review with SCSBC was done this year we are pleased with the feedback we have received – we are blessed to have Darren Lewis
- Matthew also spoke directly to the staff regarding the past two years that have made the job so hard. The Board is thankful and grateful for our amazing staff
- Matthew completed his report with a closing prayer

8) Election of Directors – Rebecca Hill

- The Board comprises a minimum of 7 members and up to 10 – there are three spots to fill this year
- The Board put out multiple calls more than our required 35 days for nominations
- 2 of the 3 are up for re-election
- April & James have fulfilled their first 3 years
- Chelsea Chalifour is seeking her first term
- No questions from the floor
- Voting began at 745pm

9) Presentation of the 2022-23 Budget and 2021-22 Financials – Greg Kuhn, Treasurer

- Greg acknowledged the departure of Veronica Godoy as Business Manager
- FISA advises we will be getting approx. \$32k less in our government grants
- We have already put funds aside and will invest them to help offset some costs and help with potential future building at PCS
- There will be an increase in facilities rental – Saanich English Language Academy will be giving a \$75K rental this Summer – huge blessing
- Salaries – Finance Committee made a commitment to continue to close the wage gap between public school & PCS – we are able to do a 2.5% increase across the board for all staff – our heart is to continue to close this gap
- Operational & maintenance – little change to the amounts being set aside – costs are going up and we are tracking that
- Instructional – set aside \$260K+ for supplies
- Transportation – gas, insurance, maintenance costs are the priority
- Administration – IT person is now a paid staff member which is the only change
- Professional development costs are rising – the board acknowledges this is a priority – programs are being created for our staff to continue to learn
- Interest on Mortgage – December locked in to a 5 year closed mortgage

On the operational side...

- \$189,000 – fundraising goal
- Parking lot refresh & more security measures will be taken
- Fleet of buses/vans is old – some need to be phased out - \$55K set aside to take care of this
- Elementary library will be refreshed for September of 2022

Questions from the floor

- Question regarding buying versus leasing buses
- Will there be alumni/homecoming type ideas for fundraising for the school – Greg will talk to Chris Berghuis our advancement officer
- Question regarding pay gap between public school & PCS – Darren responded to this question – pay is on a grid – 86%-104% - target to 86% last year – this budget continues that trend – and will rise to 87%

- Question regarding can we bring back the hot lunches to high school to support revenue – students are buying lunches from 3rd party providers whereas that revenue can go into the school – this can be discussed at the next finance committee meeting

MOTION: To approve the proposed 2022-23 Budget as presented – seconded & passed by majority

10) New Business:

Superintendent Report – report was provided online before the AGM – Darren provided a video presentation of our new Director of Learning – Owen Webb

Conversation & slides regarding campus planning

Darren communicated thanks to not just the staff but to the PCS community

Question and Answer time

- Lee Taal (parent) – read a statement regarding inclusion and what PCS plans to do about ensuring that all voices are heard – Matthew VanHeyst, Board Chair responded with the Board’s desire to create a welcome statement and continue the conversation including conversations with the PCS community
- JT Brown (parent) – provided a response regarding the importance of listening & respecting one another and also ensuring that we are a school that represents Christ and His teachings

End of question period

11) Announcement of the elected Board Directors

144 ballots – one spoiled

All 3 nominees have been appointed to the board

MOTION: To destroy the ballots – seconded & passed by majority

12) Acknowledgement of Talitha Castillo – Retiring Board Member

13) Closing Prayer and Adjournment – Lindsay Mann

Nurturing students in Christ-like living, critical thinking and joyful service to be faithful citizens in God’s world – PCS Mission Statement